

Proof of Maintenance

If the homeowner or equipment owner has a maintenance contract, a copy of this contract should be submitted with any claim.

If you the homeowner or equipment owner performs its own maintenance on the equipment, then provide evidence of the maintenance by submitting copies of receipts for any maintenance supplies such as filters, etc., copies of invoices from service companies, the dates on which you maintained the equipment, etc.

If you do not have receipts, then you will need to complete this form and certify that you have performed the maintenance on your equipment. Failure to complete this form or supply receipts can cause denial of any claim for repairs on your equipment.

I, _____, do certify that I have maintained my heating and air conditioning system. I have followed the manufacturer's recommended guidelines for maintaining my equipment.

Check all that apply.

_____ Replaced disposable filters. How often changed? _____

_____ Cleaned permanent filters. How often cleaned? _____

_____ Clean exterior coil on A/C or heat pump system.

_____ Treat and clean all drain lines, both A/C and gas heating systems.

Homeowner signature: _____ Date: _____